

Agenda

- Meeting:** Chief Officer Appointment and Disciplinary
Sub-Committee
- Venue:** Oak Room, No3 Racecourse Lane (former
Magistrates Court), County Hall, Northallerton
- Date:** Tuesday 10 December at 9.00am

The Brierley Building (main County Hall building) is closed now until July 2020. All Committee meetings will be held in either No. 1 or No. 3 Racecourse Lane, Northallerton, DL7 8QZ. Please note the venue above for the location of this meeting. Upon arrival, please report to main reception which is located in No. 3 Racecourse Lane.

Recording is allowed at County Council, committee and sub-committee meetings which are open to the public, please give due regard to the Council's protocol on audio/visual recording and photography at public meetings, a copy of which is available to download below. Anyone wishing to record is asked to contact, prior to the start of the meeting, the Officer whose details are at the foot of the first page of the Agenda. We ask that any recording is clearly visible to anyone at the meeting and that it is non-disruptive. <http://democracy.northyorks.gov.uk>

Business

1. Election of Chairman
2. **Exclusion of the public from the meeting during consideration of item 6 on the grounds that it involves the disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.**
3. Minutes of the Meeting of the Chief Officer Appointment and Disciplinary Sub-Committee held on 13 November 2019
(Pages 4 to 5)
4. Declarations of interest
5. Public Questions or Statements

Members of the public may ask questions or make statements at this meeting if they have given notice to Daniel Harry of Democratic and Scrutiny Services and supplied the text (*contact details below*) by midday on Thursday 5 December 2019, three working days

before the day of the meeting. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:-

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);
- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

If you are exercising your right to speak at this meeting, but do not wish to be recorded, please inform the Chairman who will instruct anyone who may be taking a recording to cease while you speak.

6. To interview candidates for the post of Corporate Director – Business and Environmental Services.

(Pages X to X)

Members are asked to bring to the meeting the candidate information previously circulated – should you require a further copy, please advise.

7. Any other business which the Chairman agrees should be considered as a matter of urgency because of special circumstances.

BARRY KHAN
ASSISTANT CHIEF EXECUTIVE (LEGAL & DEMOCRATIC SERVICES)

COUNTY HALL
NORTHALLERTON

22 November 2019

**NOTES:
Emergency Procedures for Meetings**

Fire

The fire evacuation alarm is a continuous Klaxon. On hearing this you should leave the building by the nearest safe fire exit. Once outside the building please proceed to the fire assembly point outside the main entrance

Persons should not re-enter the building until authorised to do so by the Fire and Rescue Service or the Emergency Co-ordinator.

An intermittent alarm indicates an emergency in nearby building. It is not necessary to evacuate the building but you should be ready for instructions from the Fire Warden.

If you discover a fire, you should sound the alarm and then dial 9-999 asking the Fire Brigade to come to the main County Hall Building, Northallerton. You should then ring County Hall Reception on 5586 to inform them where the fire is.

Accident or Illness

First Aid treatment can be obtained by telephoning Extension 7575.

CHIEF OFFICER APPOINTMENT AND DISCIPLINARY SUB COMMITTEE

1. Membership

COUNTY COUNCILLORS - (8)				
1.	BROADBANK, Phillip	Liberal Democrat		
2.	RANDERSON, Tony	Labour		
3.	JEFFERSON, Janet	NY Independent		
4.	DADD, Gareth	Conservative		
5.	LEE, Andrew	Conservative		
6.	LES, Carl	Conservative		
7.	MACKENZIE, Don	Conservative		
8.	WEIGHELL, John OBE	Conservative		
MEMBERS OTHER THAN COUNTY COUNCILLORS - 0				
TOTAL MEMBERSHIP - (8) Quorum - (3)				
CONSERVATIVE	NY INDEPENDENT	LABOUR	LIBERAL DEMOCRAT	TOTAL
5	1	1	1	8

2. Substitute Members

CONSERVATIVE	LIBERAL DEMOCRAT
NY INDEPENDENT	INDEPENDENT

Note: This Sub-Committee must include at least one Member of the Executive.

North Yorkshire County Council

Chief Officer Appointment and Disciplinary Sub-Committee

Minutes of the meeting held at Pink Room, No1 Racecourse Lane, County Hall, Northallerton on Wednesday 13 November commencing at 2.00pm

Present:-

County Councillors: Philip Broadbank, Gareth Dadd, Janet Jefferson, Andrew Lee, Carl Les, Don Mackenzie, Tony Randerson, John Weighell OBE.

Officers: Richard Flinton, Chief Executive; Justine Brooksbank, Assistant Chief Executive (Business Support); Sarah France-Gorton Principal Advisor Resourcing Solutions; Daniel Harry, Legal and Democratic Services.

1. Appointment of Chairman

Nominations were invited and the vote taken.

Resolved –

That County Councillor Carl Les be appointed.

County Councillor Carl Les in the chair

2. Exclusion of the public

Exclusion of the public from the meeting during consideration of item 6 on the grounds that it involves the disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

3. Minutes of the Meeting of the Chief Officer Appointment and Disciplinary Committee held on 24 September 2019

It was noted that these minutes could not be agreed by the sub-committee and would need to wait for the next meeting of the Chief Officer Appointment and Disciplinary Committee.

4. Declarations of interest

There were none.

5. Public Questions or Statements

There were none.

6. To short list candidates for the post of Corporate Director – Business and Environmental Services.

Considered –

The report of Justine Brooksbank, Assistant Chief Executive (Business Support).

Justine Brooksbank introduced the report explaining that the authority that had been delegated at the meeting of the Chief Officers Appointments and Disciplinary Committee on 24 September 2019, had been exercised by Richard Flinton, Chief Executive, in consultation with the Chairman and herself, to:

- review the candidate applications
- determine a manageable long list
- formulate a proposed shortlist.

She went on to describe the 2-day process for assessing short listed candidates, and Members confirmed their agreement to the proposed arrangements.

Members considered the merits of the candidates, and after discussion reached consensus regarding those to be short listed for Day One of the selection process.

Resolved –

That the Sub-Committee:

- (i) Agreed a short list
- (ii) Agreed the proposed recruitment process in terms of timescale and selection arrangements.

The meeting concluded at 2:15pm.

DH