

**Harrogate and Knaresborough Area Constituency Committee
Work Programme 2018/19**

9.30am on Thursday 14 June 2018 at The Cairn Hotel, Harrogate	
Subject	Description
Area Constituency Committees - a suggested way forward	To update Members on role of the Area Constituency Committee and outline suggestions for: a standard agenda; co-option of members; management of regular updates; and links with NYCC Overview and Scrutiny
Harrogate and Knaresborough Area Constituency Committee Area Profile	To provide an overview of some of the key issues in the area covered by the Area Constituency Committee
9.30am on Thursday 30 August 2018 at Harrogate Civic Centre (Chamber and Stray Room)	
Subject	Description
Adult Social Care Green Paper/Funding	To highlight local funding issues and invite Committee Members to identify local concerns that should be taken into account as part of the development of, or consideration of, the Green Paper.
Area Profile Follow-Up – Stronger Communities Programme	To inform the Committee of the work of the Stronger Communities Programme, in the Harrogate and Knaresborough constituency area, linked to older people and adults.
Appointment to Outside Body – King James' Foundation, Knaresborough	To appoint to a vacancy for the County Council's representative on the King James' Foundation, Knaresborough.
<i>Note: A Highways drop-in session with representatives from the Local Highways Office will be held after this ACC meeting</i>	
9.30am on Thursday 8 November 2018 at Harrogate Civic Centre (Chamber and Stray Room)	
Subject	Description
Harrogate Traffic Congestion Study	For discussion and to decide the Area Committee's views about options.
<i>Note: A Highways drop-in session with a representative from the Local Highways Office will be held after this ACC meeting</i>	
9.30am on Thursday 21 March 2019 at Harrogate Civic Centre (Chamber and Stray Room)	
Subject	Description
Stronger Communities	Community Showcase
June 2019 (precise arrangements to be advised)	
\$	
August 2019 (precise arrangements to be advised)	
\$	
November 2019 (precise arrangements to be advised)	
\$	

March 2020 (precise arrangements to be advised)	
\$	

Areas of overview and scrutiny that do not yet have a confirmed date for committee:-

- House building on publicly owned land within the Harrogate and Knaresborough Constituency. (Note: The Committee's discussion will need to involve the LEP and Harrogate Borough Council officers.)
- Residential parking zones, including information about parking in the Saints area of Harrogate.
- Air Quality Action Plan for Harrogate Borough Council.
- Annual session on 'place', subject matter to be determined by an analysis of Police, Fire, highways, Community Safety and Public Health data.

Long List:-

- NYNet – Discussion required on if/when to invite Ian Marr for a discussion around Broadband Phase 3 roll out.

Author:

Daniel Harry / Ruth Gladstone

Democratic Services

T: 01609 532555

E: ruth.gladstone@northyorks.gov.uk

21 August 2018

Harrogate Congestion Study – Update for Harrogate and Knaresborough Area Constituency Committee

30 August 2018

Work is continuing on the Harrogate and Knaresborough congestion study. Since spring this year, officers from the transport planning team have been working with colleagues from our partner consultancy WSP to further develop the potential congestion reduction packages, and to provide a greater level of analysis and appraisal of the effectiveness of the measures proposed within the packages. This work will be brought together in an addendum to the existing Options Assessment Report, the findings of which will be reported to this committee in November of this year. Following this, it is expected that a report will be taken to the County Council's Executive on potential next steps in the process, and on whether any of the proposed packages should be put to public consultation in the spring of 2019.

Work undertaken in 2018 has included:

- Revisiting of the long list of schemes to understand whether any omissions were made or any changes were required.
- Workshop with NYCC and HBC officers across all relevant service areas, to undertake shortlisting and to invite comments on package components.
- Three sessions have been held with the specially formed Harrogate Congestion Study Engagement Group (see Appendix 1 for Terms of Reference and Membership) – these have allowed frank and open discussion on the content of the packages and the proposed approach being taken. In particular, these sessions have allowed local groups and representatives to 'check and challenge' the approach being taken by the project team and to input suggestions and comments. Outputs from those workshops have fed into the final package approaches being tested. A further Engagement Group session will be held in early September, at which the emerging findings of this additional stage of work will be shared with the group members. This will allow the engagement group members to consider and comment on those findings, before the final addendum to the Options Assessment Report is produced.
- Modelling and appraisal of the various package components is now underway. Some of this is being undertaken using traditional modelling and appraisal processes, and some using the more recently developed active mode appraisal. However, all of the appraisal is being led by specialists from WSP with significant experience of undertaking scheme appraisals in line with Department for Transport (DfT) guidance and existing and emerging best practice. This will allow a broad benefit: cost ratio to be developed for each of the packages. Whilst it is not the only measurement used by Government to determine investment, benefit to cost ratio is a good indicator of the overall return on investment that a scheme may deliver and is therefore one of the metrics that government use to determine the value for money and effectiveness of their investment.

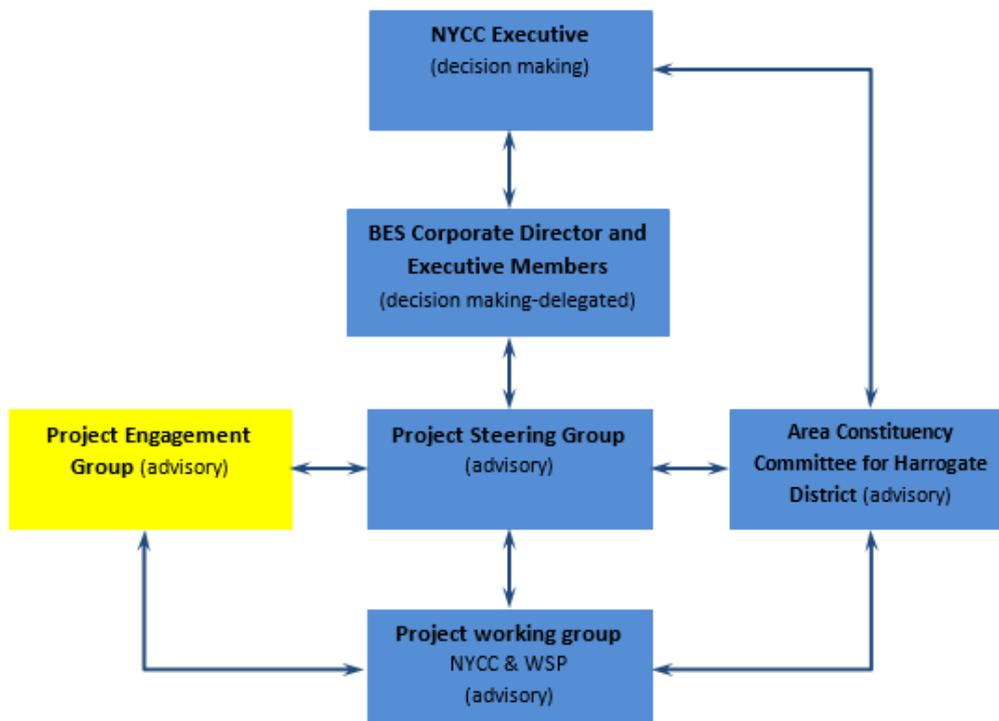
Author: Rebecca Gibson, Transport Planning, BES.

North Yorkshire County Council
NYCC Harrogate Congestion Study Engagement Group

Terms of Reference

Title

- 1.1 The name of the group is the **NYCC Harrogate Congestion Study Engagement Group**
 1.2 The group sits within an existing structure for delivery of this project.



2.0 Background.

- 2.1 At the BES Executive Members meeting on 18th December, a commitment was made to: *‘Undertake further development work on the sustainable transport elements of both Package B and Package E with a view to a future decision on consultation based on a greater level of assessment of the options.’*

The Corporate Director for BES also made a commitment to establish an engagement group, to provide an **advisory** function, in the development of this further stage of scheme development work.

Purpose

- 3.1 The purpose of the group will be to check and challenge the development approach proposed by the Harrogate congestion project group, and to make suggestions and bring commercial and local insight to the process which may have been missed.
- 3.2 The group will sit alongside the project steering group, which will continue to meet, to guide the direction of the project. As set out above, the project steering group provides an advisory function, and guides the development of the project as it progresses through its various stages.
- 3.3 Delegated decisions for the project will continue to be taken by the Corporate Director, BES, in consultation with BES Executive Members, and other decisions will be taken by the County Council's Executive.

Chair and format of meetings

- 4.1 In order to achieve this purpose the engagement group will meet three times and will be facilitated by Ian Fielding, the Assistant Director for Transport, Waste and Countryside Services, at NYCC.

The broad agendas for the three meetings will be as follows:

1. To understand the future phases of work, discuss the approach being taken and comment on any potential gaps or omissions in the work programme.
Additionally to seek to further the understanding of the issues the aims of the Congestion Study is seeking to address.
2. To understand the findings thus far and challenge as appropriate.
3. To receive and comment on a report on the findings of the Congestion Study and the likely recommendations to Executive members.

Membership and attendance

- 5.1 The engagement group is by invitation only and constituted from a membership comprising a number of established representative groups from varying thematic areas including elected bodies, business groups and environmental groups. Invited groups will be limited to one representative only. These are:
 - Facilitator: Ian Fielding
 - Harrogate Congestion Steering Group Members (County Councillors Don Mackenzie and Michael Harrison, and District Councillor Phillip Ireland)
 - Knaresborough Town Council

- Killinghall Parish Council
- NYCC Youth Voice Executive (Harrogate rep)
- Harrogate Chamber of Trade
- York and North Yorkshire Chamber of Commerce
- Federation of Small Businesses
- Freight Transport Association
- Road Haulage Association
- Bus Operators
- Northern (Train Operating Company)
- Taxi operators/private hire organisations
- Zero Carbon Harrogate
- Bilton Conservation Group
- Harrogate Cycle Action Group
- Sustrans
- Visit Harrogate
- Harrogate Cycle Forum
- Nidd Gorge Community Action

5.2 Representatives will have a nominated deputy to attend in their place when necessary. That person will be of at least the same level of authority as the nominated representative to ensure efficient use of meeting time.

Reporting

6.1 The project engagement group will report directly to the project steering group, which in turn reports to the Corporate Director, Business and Environmental Services, and the BES Executive Members.

Secretariat

7.1 The secretariat function for the group will be provided by the NYCC transport planning team.