

NORTH YORKSHIRE COUNTY COUNCIL

COUNTY AREA COMMITTEE FOR THE HARROGATE DISTRICT

GRANTS SUB-COMMITTEE

18 FEBRUARY 2011

APPLICATIONS FOR FINANCIAL ASSISTANCE

1.0 PURPOSE OF THE REPORT

- 1.1 To invite the Sub-Committee to determine/make recommendations in respect of the applications for financial assistance.

2.0 BACKGROUND

2.1 The Committee has a budget for 2010/11 which is split between an allocation for each County Councillor. The amounts uncommitted are set out in the Budget Monitoring Statement which appears as an earlier item on today's agenda.

1.2 The funding guidelines, previously adopted by the Area Committee, are attached as Appendix A.

1.3 The Sub-Committee has the authority to approve applications for financial assistance to be funded from the allocation for each County Councillor, where the local Member's recommendation is identical to the views of the Sub-Committee. The Sub-Committee does not have delegated powers:-

- To refuse applications;
- To give conditional approval for applications;
- To determine applications where the local Member's recommendation is either unknown or differs to the views of the Sub-Committee.

3.0 APPLICATIONS FOR FINANCIAL ASSISTANCE FROM ALLOCATIONS FOR COUNTY COUNCILLORS

3.1

Applicant:	Friends of Valley Gardens
Project:	Towards the employment of a landscape architect as consultant with regards to a survey of the area surrounding the Old Magnesia Well.
Application at:	Appendix B
County Councillor Jim Clark recommends:	That a grant of £1,000 be made.
County Councillor J W Marshall recommends:	That a grant of £500 be made.
County Councillor Don Mackenzie recommends:	That a grant of 1,000 be made.

3.2

Applicant:	Alzheimer's Society, Ripon & Harrogate District
Project:	Towards holding drop in cafes.

3.3

Applicant:	Knox Valley Residents Association and Bilton Conservation Group
Project:	To lift, re-lay and re-point stone sets across the walkway of Spruisty Bridge.
Application at:	Appendix D
County Councillor Geoff Webber recommends:	That a grant of £935 be made.
County Councillor Andrew Goss recommends:	That a grant of £500 be made.
County Councillor Heather Garnett recommends:	A recommendation will be reported orally at the meeting.

3.4

Applicant:	Roecliffe and Westwick Parish Council
Project:	Towards a notice board.
Application at:	Appendix E
County Councillor John Watson OBE recommends:	A recommendation will be reported orally at the meeting.

3.5

Applicant:	Knaresborough and District Men's Forum
Project:	Towards a digital projector.
Application at:	Appendix F
County Councillor Bill Hoult recommends:	A recommendation will be reported orally at the meeting.
County Councillor John Batt recommends:	A recommendation will be reported orally at the meeting.

3.6

Applicant:	Supporting Older People
Project:	To extend 'Tea and Talk Tuesday' to include activities and to provide monthly outings into the country for the lonely, frail and elderly in specially adapted mini-buses.
Application at:	Appendix G
County Councillor Keith Barnes recommends:	A recommendation will be reported orally at the meeting.
County Councillor Bill Hoult recommends:	A recommendation will be reported orally at the meeting.
County Councillor John Fox recommends:	A recommendation will be reported orally at the meeting.
County Councillor M-A de Coursey-Bayley recommends:	A recommendation will be reported orally at the meeting.

3.7

Applicant:	Starbeck in Bloom
Project:	Towards the Annual fruit, flower and vegetable show in August 2011.
Application at:	Appendix H
County Councillor John Fox recommends:	A recommendation will be reported orally at the meeting.

3.8

Applicant:	Knareborough New Allotment Association (KNAA)
Project:	Towards fencing three sides of the allotment site.
Application at:	Appendix I
County Councillor John Batt recommends:	A recommendation will be reported orally at the meeting.
County Councillor Bill Hoult recommends:	A recommendation will be reported orally at the meeting.

3.9

Applicant:	St Michael's Hospice
Project:	To purchase a heated food trolley for the Inpatient Unit.
Application at:	Appendix J
County Councillor Keith Barnes recommends:	A recommendation will be reported orally at the meeting.

3.10

Applicant:	Open Country
Project:	Towards a new computer.
Application at:	Appendix K
County Councillor John Fox recommends:	A recommendation will be reported orally at the meeting.

3.11

Applicant:	Age Concern Knareborough
Project:	Towards a replacement fridge and freezer.
Application at:	Appendix L
County Councillor Bill Hoult recommends:	A recommendation will be reported orally at the meeting.

3.12

Applicant:	St. Wilfrid Procession Committee
Project:	To enable Ripon's traditional St. Wilfrid Procession to take place annually.
Application at:	Appendix M
County Councillor Andrew Williams recommends:	A recommendation will be reported orally at the meeting.

3.13

Applicant:	Harrogate Citizens Advice Bureau
Project:	To purchase twelve computers.
Application at:	Appendix N
County Councillor Andrew Goss recommends:	That a grant of £1,000 be made.

3.14

Applicant:	Starbucks Ripon
Project:	Towards the extension of banners, a new seat and planter on the High Street
Application at:	Appendix O
County Councillor John Fox recommends:	A recommendation will be reported orally at the meeting.
County Councillor Bill Hoult recommends:	A recommendation will be reported orally at the meeting.
County Councillor Mark Barnes recommends:	A recommendation will be reported orally at the meeting.

3.15

Applicant:	Killinghall Village Hall Trust
Project:	Towards replacing four formica topped tables, with a new purpose built central island food preparation area.
Application at:	Appendix P
County Councillor Heather Garnett recommends:	A recommendation will be reported orally at the meeting.

3.16

Applicant:	Pannal Community Primary School
Project:	To install external security lighting to improve evening and weekend access.
Application at:	Appendix Q
County Councillor Cliff Trotter recommends:	That a grant of £350 be made.

3.17

Applicant:	Renaissance Knaresborough
Project:	To enhance Eastfield Play Area.
Application at:	Appendix R
County Councillor Bill Hoult recommends:	A recommendation will be reported orally at the meeting.
County Councillor John Batt recommends:	A recommendation will be reported orally at the meeting.

3.18

Applicant:	Harrogate and Area Council for Voluntary Service
Project:	Towards the purchase and installation of a new telephone system.
Application at:	Appendix S
County Councillor Jim Clark recommends:	That a grant of £500 be made.

3.19

Applicant:	Harrogate CVS – Minority Ethnic Development Project
Project:	Towards translating an Information Leaflet for New Arrivals to the Harrogate District into five other languages.
Application at:	Appendix T
County Councillor John Fox recommends:	A recommendation will be reported orally at the meeting.

3.20

Applicant:	Friends of Jacob Smith park
Project:	Towards ecological works, including planting of native hedge and tree species, to enhance and protect the flora and fauna of the park.
Application at:	Appendix U
County Councillor John Batt recommends:	A recommendation will be reported orally at the meeting.

3.21

Applicant:	Knaresborough Festival of Entertainment and Visual Arts (feva)
Project:	Towards the cost of staging the following events: Children's Activity Afternoon at Henshaws Arts and Crafts Centre Children's Storytelling Events at Knaresborough Library Picnic in the Park at Knaresborough House
Application at:	Appendix V
County Councillor John Batt recommends:	A recommendation will be reported orally at the meeting.

3.22

Applicant:	North Yorkshire Learning consortium (NYLC) on behalf of Chain Lane Community Centre Steering Group (CLSG) in association with Harrogate CVS
Project:	To run a celebration and open day to celebrate the saving of and continuation of services at Chain Lane Community Centre.
Application at:	Appendix W
County Councillor John Batt recommends:	A recommendation will be reported orally at the meeting.
County Councillor Bill Hoult recommends:	A recommendation will be reported orally at the meeting.

3.23

Applicant:	Harrogate and District Advocacy
Project:	To provide advocacy services for people who are affected by the present economic situation.
Application at:	Appendix X
County Councillor John Batt recommends:	A recommendation will be reported orally at the meeting.

3.24

Applicant:	Orb Community Arts (Orb Community Enterprise)
Project:	Towards a set of promotional banners to be used at events.
Application at:	Appendix Y
County Councillor John Fox recommends:	A recommendation will be reported orally at the meeting.

3.25

Applicant:	Orb Community Arts (Orb Community Enterprise)
Project:	To improve the central heating system and internal sound proofing.
Application at:	Appendix Z
County Councillor John Batt recommends:	A recommendation will be reported orally at the meeting.
County Councillor Jim Clark recommends:	A recommendation will be reported orally at the meeting.
County Councillor Andrew	A recommendation will be reported orally at the

3.26

Applicant:	The Rotary Club of Harrogate Brigantes
Project:	Towards the expenses of organising the Service of Remembrance at the Commonwealth War Graves Cemetery, Stonefall, Harrogate on Sunday 13 November 2011.
Application at:	Appendix AA
County Councillor J W Marshall recommends:	A recommendation will be reported orally at the meeting.
County Councillor Keith Barnes recommends:	A recommendation will be reported orally at the meeting.
County Councillor John Fox recommends:	A recommendation will be reported orally at the meeting.

3.27

Applicant:	St Wilfrid's Parish Church
Project:	Towards new external church signage.
Application at:	Appendix AB
County Councillor Don Mackenzie recommends:	A recommendation will be reported orally at the meeting.

4.0 INSTRUCTIONS REQUESTED

4.1 The Sub-Committee's instructions are requested as to the decision/recommendation in respect of each of the applications above.

CAROLE DUNN
Assistant Chief Executive (Legal and Democratic Services)

County Hall
NORTHALLERTON

10 February 2011
LB

Background Documents: None.

APPENDIX A

COUNTY AREA COMMITTEE FOR THE HARROGATE DISTRICT

AREA COMMITTEE BUDGET – FUNDING GUIDELINES

Grants are available from the County Area Committee for the Harrogate District to support projects which benefit one or more local communities within the Harrogate District area. All kinds of projects qualify, subject to the criteria described below. Grants approved for projects which benefit a single Parish are typically in the region of £500. Larger grants will be considered where a project assists a wider geographic area. Examples of the kinds of grants which the Committee has recently approved are:- purchase of a dishwasher for a Luncheon Club, erection of a bronze statue, restoration of a Museum Trust property, refurbishment of a Village Hall, tree planting, and a contribution towards a Social Group's speaker costs.

A decision on whether a grant will be awarded will be based on the views of the local County Councillor for the Electoral Division benefiting from the project. There is one County Councillor for each Electoral Division with the exception of Knaresborough and Harrogate Central which each have two County Councillors. The local County Councillor is best placed to know about the needs of the Electoral Division and the number of bids which are likely to be coming forward in any particular year. Each County Councillor has been allocated £4,050 for 2009/2010 to support local projects, to be used in the most effective way possible.

Before applying for a grant, potential applicants should explain their project to their local County Councillor. County Councillors' contact details can be found on the County Council's website (www.northyorks.gov.uk; click on "Council and Democracy"; click on "Councillors"; then click on "About your Councillor"). In relevant circumstances, County Councillors may have to advise that all funding for that year has already been earmarked for other projects/priorities.

Where the local County Councillor supports a project, an application should then be submitted which must be on the official Application for Funding form. For advice concerning completion of the form, please contact democratic.services@northyorks.gov.uk or telephone 01609 532057 and ask for Louise Barker.

Applications will be considered by the Grants Sub-Committee to which the Committee has delegated authority to make grant decisions.

Applicants of projects which benefit a wider geographic area need to speak to only one County Councillor who is supportive of that project and then submit a completed application form. The application will be considered initially by the Grants Sub-Committee, together with the views of the one County Councillor to whom the applicant has spoken. If there is a short-fall between the amount of grant sought by the applicant, and the amount of grant recommended by that one County Councillor, and if the Sub-Committee is also supportive of the project, the Sub-Committee will automatically arrange for the application to be circulated to all County Councillors on the Committee to seek additional contributions. Any such additional contributions will be formally approved at the subsequent meeting of the Committee.

Where a grant is approved, payment will be made by BACS. In addition, the applicant may be sent either a small plaque or sticker to display which says "Supported by North Yorkshire County Council Area Committee Grants" if there is a suitable place where a plaque or sticker can be displayed.

Enquiries will be made, during the summer following the end of the financial year during which a grant has been approved, to check that the project has been completed or is progressing. The County Council will seek to recover grants paid for projects which have not progressed.

The Committee has adopted the following criteria for awarding grants:-

- Applicants must be non-profit making or non-commercial organisations.
- Applications seeking funding for recurring revenue costs will not be approved.
- Applicants are expected to fund part of the costs for a project from their own or other sources.
- Where applications involve project works which require other permissions such as planning or building consent approvals, it is the responsibility of the applicant to ensure that such consents have been granted prior to the commencement of any works.
- Grants awarded must be publicly acknowledged where possible.
- Applicants should have an approved Constitution and must have their own bank account. They must make a copy of the Constitution, or the Minutes of a recent Annual General Meeting, available to the County Council, if requested to do so, to assist consideration of their application.
- It must be assumed that any application approved does not imply any further grant support by the Area Committee for such purpose in any other financial year.
- Each application must be accompanied by the applicant's most recent balance sheet or income and expenditure accounts. The Grants Sub-Committee may subject these to audit.
- Each application must be accompanied by a written quotation. Where it is not possible to obtain a quotation, a full written explanation must be provided to advise how the estimated costs have been arrived at.
- Festivals and events – grants will only be awarded to a specific part or aspect of a festival or event which benefits the local community. Grants will not be awarded towards administrative costs or to subsidise ticket sales.
- Retrospective funding will only be provided in exceptional circumstances and a full written explanation must be provided.
- Grants will not be made to individuals.
- Grants will not be available to repair/maintain/improve/equip buildings whose sole purpose is religious worship. However, grants may be awarded for projects relating to community facilities which are in or adjacent to buildings of religious worship.
- Grants will not be available for projects which are considered to relate to the County Council's (including the LEA's) normal expenditure.

Office Notes: The County Council's Corporate Policy Committee, on 17 April 2001, approved the following:-

- An Area Committee may, at any point in time, use its budget to fund any activity/purpose:- (i) upon which the County Council is legally entitled to incur expenditure; and (ii) does not conflict with any aspect of current County Council policy.

- Subject to the above, the size (£) of an individual funding decision by an Area Committee shall be limited as follows:- (i) no single allocation to a project or purpose may exceed £20k or 20% of the annual area budget made available by the Council, whichever is the greater; and (ii) no Area Committee will be allowed to exceed their budget allocation for a given year.
- Each Area Committee decision must be informed by an officer report circulated as part of the Agenda which will act as the “audit trail” for the funding decision.