



Police, Fire and Crime Panel Report

PFCC report on preferred Chief Finance Officer/ Section 151 Officer (Treasurer) candidate

I am required (by Paragraph 11 of Schedule A2 to the Fire and Rescue Services Act 2004) to submit, in connection with my appointment of a Chief Finance Officer/ Section 151 Officer (Treasurer), a report to the Police, Fire and Crime Panel for North Yorkshire and the City of York setting out:

- The name of the person I am proposing to appoint to the role ("the candidate");
- The criteria that were used to assess the suitability of the candidate;
- Why the candidate satisfies those criteria; and
- The terms and conditions upon which the candidate is to be appointed.

Preferred candidate

My preferred candidate for appointment to the statutory role of Chief Finance Officer/ Section 151 Officer (Treasurer) for North Yorkshire Police, Fire and Crime Commissioner Fire and Rescue Authority is Michael Porter who is currently the Chief Finance Officer for the Police and Crime Commissioner for North Yorkshire.

Suitability of the candidate

Criteria used to assess suitability

Michael Porter was appointed as Chief Finance Officer for the Police and Crime Commissioner at a Confirmation Hearing on 10 July 2014, where he was able to reassure the Panel that he satisfied the criteria for the role. Those criteria are the same being applied here.

How the candidate satisfied the criteria

Since Michael's appointment to this role in July 2014, he has successfully demonstrated an ability to challenge and improve financial processes and systems. Michael provides sound financial management, good governance and has been actively engaged and assisting in some of the wider programmes of work being delivered. As part of his role, Michael has developed good working relationships with key stakeholders along with Panel Members so has a clear understanding of the role and requirements. Michael is therefore proposed as the Chief Finance Officer/ Section 151 Officer (Treasurer) which would be an extension of the process in which he was already appointed in July 2014. This would negate the need for the current Service Level Agreement to continue, which is in place with North Yorkshire County Council.

Terms and conditions of service

The Collaboration Agreement for the provision of Chief Finance Officer Services between the Police and Crime Commissioners for North Yorkshire and Cleveland was agreed and signed 14th June 2014, and further extended on 21 June 2018. The request to extend the collaboration agreement was in light of the Home Secretary's decision to approve the PCC's Local Business Case in respect of North Yorkshire Fire and Rescue Service.

The terms and conditions of the collaborated role are to be amended following close working with Cleveland OPCC for Michael to provide the following support:

- a. Michael Porter to devote
 - i. 22.5 hours per week to his duties in aggregate as Chief Finance Officer to the Police, Fire & Crime Commissioner for North Yorkshire, in such proportion as to policing and crime on the one hand and fire on the other, as business needs shall from time to time dictate.
 - ii. 22.5 hours per week to his duties as Chief Finance Officer to the Police & Crime Commissioner for Cleveland; and
- b. A convention under which Mr Porter is based in Cleveland on Monday and Wednesday; and in North Yorkshire Tuesday, Thursday and Friday in each working week.
- c. Amended re-charging terms to reflect the above adjustment.

Michael Porter's aggregate salary terms (including his honorarium paid in respect of the joint collaborative nature of his responsibilities) will be adjusted to reflect the additional hours worked and any necessary steps taken to ensure compliance with the Working Time Regulations 1998.

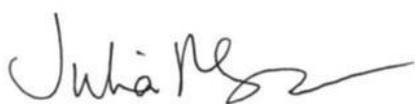
This proposed arrangement will be reviewed by the Chief Executives (both in North Yorkshire and Cleveland) in close consultation with Mr Porter, six months after implementation and at regular intervals thereafter. This will ensure business requirements are met and that the arrangements continue to be appropriate and sustainable.

Subject to the Panel being satisfied that Michael Porter meets the criteria for confirmation, a suitable formal collaboration agreement will be produced for this Chief Finance Officer collaborated role.

A copy of the letter setting out the collaborated agreements sent by Barry Coppinger, the Police and Crime Commissioner for Cleveland on 12 November 2018 is attached at Appendix A for further information.

Conclusion

Michael Porter is a highly experienced Chief Finance Officer who brings a wealth of knowledge to this post and I am very grateful for all of his hard work to date. Through the preparatory work prior to the transfer of governance of the North Yorkshire Fire and Rescue Service, Michael has been working closely with Gary Fielding as the current Chief Finance Officer/ Section 151 Officer (Treasurer) and the North Yorkshire Fire and Rescue Service Finance Team to develop his understanding of the current financial position of the Service. Confirming Michael as the Chief Finance Officer/ Section 151 Officer (Treasurer) for North Yorkshire Police, Fire and Crime Commissioner Fire and Rescue Authority would provide continuity in finance management for both the OPFCC and North Yorkshire Fire and Rescue Service.



Julia Mulligan
North Yorkshire Police, Fire and Crime Commissioner
26 November 2018