

## **NORTH YORKSHIRE COUNTY COUNCIL**

### **Access to Information Procedure Rule 4**

#### **Notice of Urgent Private Item**

##### **To the Chairman of the Transport, Economy and Environment Services Overview and Scrutiny Committee**

The County Council's Constitution provides that at least 28 clear days before a private meeting (a meeting, or part of a meeting, of the executive decision making body during which the public are excluded) the executive decision-making body must give notice of its intention to hold the meeting in private (including a statement of the reasons for holding it in private) by making the notice available at County Hall and at the venue for the meeting (if different) and publishing it on the Council's website.

At least five clear days before a private meeting, the executive decision making body must give further notice of its intention to hold the meeting in private including:

- a statement of the reasons for holding it in private;
- details of any representations received about why the meeting should be open to the public; and
- a statement of its response to any such representations

by making the notice available at County Hall and at the venue for the meeting (if different) and publishing it on the Council's website.

In relation to urgent private business, where the date by which a meeting must be held makes compliance with the above Access to Information Procedure Rules impracticable, the meeting may only be held in private where the executive decision making body has obtained agreement that the meeting is urgent and cannot reasonably be deferred from the chairman of the relevant overview and scrutiny committee; or, if there is no such person, or if s/he is unable to act, the chairman of the Authority; or where there is no chairman of either, the vice-chairman of the Authority.

As soon as reasonably practicable after such agreement is given to hold a private meeting, the executive decision making body must give notice setting out the reasons why the meeting is urgent and cannot reasonably be deferred by making the notice available at County Hall and at the venue for the meeting (if different) and publishing it on the Council's website.

It is anticipated that on 25 July 2017 a report regarding the "Decision on whether to become a 'constituent authority' of Transport for the North" will be considered by the Executive. The intention to make this decision is published on the Forward Plan.

It has recently become apparent that an appendix to the report will contain confidential information. It is therefore not possible to give the required 28 days' notice of the intention to hold this part of the meeting in private, hence this Notice. The information is classed as confidential as it is information provided to the Council by a government department on terms which forbid the disclosure of the information to the public. By law, this information must be considered in private.

This matter requires a decision by the Executive on 25 July 2017, and cannot reasonably be deferred to ensure timely decision making in relation to this matter.

In accordance with the provisions in the Access to Information Procedure Rules, I am, therefore, informing you as the Chairman of the relevant Overview and Scrutiny Committee, that it is intended that this matter be considered by the Executive on 25 July 2017 and I am seeking your agreement that the meeting in respect of this matter is urgent and cannot reasonably be deferred.

If you agree that the meeting in respect of this matter is urgent and cannot reasonably be deferred and that this item should be considered on 25 July 2017, will you please so confirm in writing as soon as possible.

BARRY KHAN  
Assistant Chief Executive (Legal and Democratic Services)

Dated: 17 July 2017

**I agree, for the reasons stated in this notice, that the meeting in respect of this matter is urgent and cannot reasonably be deferred and that this item should be considered on 25 July 2017.**

**Signed:** COUNTY COUNCILLOR MIKE JORDAN                      **Date:** 17 July 2017

**COUNTY COUNCILLOR MIKE JORDAN**  
**Chairman of the Transport, Economy and Environment Services Overview and Scrutiny Committee**